



Cape Vincent Arts Council
PO Box 848
Cape Vincent NY 13618

To Whom It May Concern,

The mission of the Cape Vincent Arts Council (CVAC) is to increase and broaden opportunities for the enjoyment of and participation in cultural activities in and around Cape Vincent. One of the ways we do this is by advancing appreciation of the arts through arts experiences, inspiration, and information.

Please consider becoming an instructor for CVAC's 4th series of Adult Art Classes. 2025 classes will take place in July & August at Cape Vincent Recreation Center - 602 S James Street, Cape Vincent, NY. We generally ask for all supplies to be provided to students, your fee should reflect the cost of supplies.

If you are interested in being an instructor, please fill out the attached form and submit by email to cvac@capevincentartscouncil.org, or mail to CVAC PO Box 848, Cape Vincent, NY 13618

With the artist bio please provide a photo of the work you will be creating for our class catalog. CVAC will take care of the registration process and provide you with a check the day of the class. If lodging is needed, please let us know as we have several hosts that are happy to welcome you to the 1000 Islands for the weekend at no cost to you.

Thank you for your time and commitment to the arts,

Stacie Rogers
CVAC Vice President

Enclosed: Instructor Information Sheet

2025 Instructor Information Sheet

Name:

Phone:

Email:

Mailing Address:

Your available dates (multiple classes are welcome):

Artistic medium:

Course fee per student (this will be increased slightly to help cover our costs of printing the class catalog):

Minimum and maximum number of students:

Length of the course (days / hours, including start time each day):

Course description (to inform students what to expect):

Student requirements (level of expertise, supplies - aprons, containers for transporting finished pieces, etc):

Brief artist bio for our class catalog: